



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Neighbourhood watch Oate Hill Scheme		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	Safety hand Rail to be used by members of the public. Along access steps Ajoining Oate hill to Habrels close and long close.
Where will your project take place?	Access steps between Oate hill, Habrels close and Long close
When will your project take place?	As soon as possible
How many people will benefit from your project?	All members of the public
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The steps are access steps going into and out of the town centre they are used by residents and children going to school, people visiting or just as access. By using these steps it means you do not have to walk along the busy main road. Several residents have slipped tripped and fallen on the steps. Anyone who uses the steps find them hard to use during the winter months as they become very slippery and dangerous resulting in injuries, the latest being an elderly lady slipping and bruising her left side also tearing ligaments in her wrist as she tried to save her head from hitting the step. Some elderly residents refuse to use the steps which isolates them into the cal-de-sac. Having a safety rail would make a lot of difference for anyone walking in this area as well as residents.

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation? 1**

**Of these, how many are:**

**Over 50 years**

**Male**

**Female**

**25 – 50 years**

**Male**

**Female**

**Under 25 years**

**Male**

**Female**

**Disabled People**

**Male**

**Female**

**Black and Minority Ethnic people**

**Male**

**Female**

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Once the safety rail is fitted there will be no further need for funding.

**If you were not awarded the full amount requested, what would be the impact on your project?**

Without funding we will not be able to have the safety rail fitted meaning more accidents will happen and some people still refusing to use the access steps

**How will you know whether your project has made a difference in the community?**

people have already told me how much difference the rail would make. As I have already been told how grateful they all are that we have had the step edges painted so that they are easier to see when its dark. We are awaiting the trees in the area to be cut back allowing more light along the steps.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Westlea housing assosation

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Hand rail	£710	<b>Own fundraising/reserves</b>		£
Installation	£1,438			£
	£	<b>Parish/town council</b>		£
	£			£
	£	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£	westlea housing		£1,074
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,148</b>	<b>Total Project Income</b>		<b>£1,074</b>
<b>Total project income B</b>		<b>£1,074</b>		
<b>Total project expenditure A</b>		<b>£2,148</b>		
<b>Project shortfall A – B</b>		<b>£1,074</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£1,074</b>		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the title name of the organisations' bank account e.g. current</b>				
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

b) How does your project work to promote inclusion, participation and good community relations?

Providing safe access steps for public use

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team